

Silvia San Martín Gutiérrez

PROFILE

I have been working in the field of teaching for nine years, doing extra learning support classes in high schools, language schools and private tutoring. I have a secondary education CAP qualification (a Spanish post-graduate teaching certificate) and have done several courses for teaching Spanish as a Foreign Language.

WORK HISTORY & EXPERIENCE

Global Lt. Freelance Spanish and English Teacher. November 2012-Present.

Freelance Spanish and English Teacher

- Provide one-to-one Spanish and English conversation and grammar classes.
- Prepare written reports of student evaluations and progress.
- Plan and organize lessons.

Bilingual Institute. Freelance Spanish Teacher. October 2012-Present.

Freelance Spanish Teacher

- Provide one-to-one Spanish conversation and grammar classes to professors at CUNEF (a private university).
- Prepare written reports of student evaluations and progress.
- Plan and organize lessons.

Spanish teacher in Don Quijote. June 2012-September 2012.

Cactus Worldwide Ltd. January 2011- December 2011

Freelance Spanish Teacher

- Provide one-to-one Spanish conversation and grammar classes.
- Prepare written reports of student evaluations and progress.
- Plan and organize lessons.

Freelance Spanish Teacher & Private Tutor. Madrid, Spain. June 2004-Present

Self-employed

- Advertise classes via internet to recruit students.
- Plan and organize student timetables.
- Prepare class lessons and activities.
- Provide at-home tutoring of students of all ages.
- Provide a variety of Spanish services to private companies and language schools.
- Give support to students in other subjects such as English and Study Skills.
- Assist students with the preparation of university entrance exams.
- Assist students with public speaking preparation.
- Provide translation and interpretation services.

QUALIFICATIONS and TRAINING

Certificate of Teaching Spanish Language and Culture, Instituto Cervantes and José Ortega y Gasset University, July 2008

CAP. Teaching Aptitude Certificate. Universidad Complutense, Madrid, 2009.

Professional development teaching courses. Instituto Universitario de Investigación José Ortega y Gasset and Cervantes Institute. Madrid, 2008.

BA in Journalism. Universidad Complutense, Madrid, 2002.